

Leaflet for the Buddy-Programm

Semester: _____

Local buddy's name: _____

Incoming buddy's name: _____

Please give or send this blank at the end of the semester to the buddy program coordinator to obtain the participation certificate.

Obligatory	Date	Signature of the incoming international buddy and Signature of the local buddy
Intercultural Communication Workshop		
Contact via E-Mail / Social Media / etc.		
Greeting at campus		
Event: _____		
Event: _____		
Event OR Activity: _____		
Feedback at the end of the program		
Optional		
Accompaniment to the dormitory ¹		
Help with purchasing room necessities and miscellaneous		
Accompanying to the Registration Office (Townhall, Kreisverwaltung)		
Help with setting up the bank account		
Accompanying to the Foreigners Registration Office ²		
Event: _____		
Event: _____		
Joint activity/personal meeting		
Joint activity/personal meeting		
Other: _____		
Other: _____		
Other: _____		

¹ Exchange students should inform the facility manager (e.g. Campus Company) and the International Office of their arrival time; the local buddy will ensure that exchange students receive the key if they arrive outside opening hours.

² Only for non-EU students who do not already have a visa for the entire duration of their stay.