

WHAT TO DO IN THE EVENT OF IT EMERGENCIES



Keep calm & report IT emergency

Don't hesitate to call, it's better to be safe than sorry!



IT emergency number: **0651 8103-777**

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Who reports the emergency?



What IT system is affected?



How did you work with the IT system?
What did you observe?



When did the incident occur?



Where is the affected IT system located?
(Building, room, workstation)

Rules of Conduct

Stop using
the
IT system

Record
your
observations

Take measures
only
upon instructions